



Longwick-cum-Ilmer  
Parish Council

## **LONGWICK PARISH COUNCIL**

**To: Cllr McPherson (Chairman), Cllr Richards (Vice Chairman), Cllr Rogers,  
Cllr van Apeldoorn, Cllr Myers, Cllr Barter and Cllr Wilkes**

**You are hereby summoned to the Annual Meeting of the Council taking place at Longwick Village Hall on Tuesday 17<sup>th</sup> May 2022 at 7.30pm.**

### **AGENDA**

Public Forum – The first ten minutes are available for the public to express their view or ask questions on matters on the following agenda. The formal meeting will commence at the end of the public forum or at 7.45pm, whichever is earlier.

1. Election of the Chairman to the Council and to receive the Chairman's Declaration of Acceptance of Office
2. Election of the Vice-Chairman to the Council and to receive the Vice-Chairman's Declaration of Acceptance of Office
3. Welcome and Apologies for Absence
4. To Receive any Declarations of Interest
5. Acceptance of Minutes of the Parish Council Meeting held on the Tuesday 19<sup>th</sup> April 2022
6. To appoint representatives on the under mentioned bodies / groups:
  - a. Community Boards
  - b. Monks Risborough and Princes Risborough Parochial Charities
7. Review and adoption of standing orders and financial regulations
8. Review of Current Policies
9. To consider and approve new Parish Council Risk Assessment
10. Update from Buckinghamshire Councillors
11. To receive Matters arising not otherwise on the Agenda for Information Only
12. Planning Applications
  - a. To consider New Planning Applications
  - b. To Receive Notice of Planning Applications Approved
  - c. To Receive Notice of Planning Applications Refused
13. To receive an update on Jubilee celebrations
14. To receive an update on Traffic Calming project
15. s.106
16. To note accounts for payment in accordance with the budget
17. To note end of year accounts
18. To review Internal Auditor recommendations and report
19. Annual Governance and Accountability Return (AGAR)
  - To consider, complete and approve section 1
  - To consider and approve section 2
  - To approve Elector Rights of Inspection dates commencing Wednesday 1st June 2022 to Thursday 14th July 2022

20. To review quote for War Memorial Steps
21. To consider where the tree's which are being donated as part of the 1000 tree's project will be placed
22. To discuss and decide on any responses to correspondence received and/or issued by the Parish Council
23. To receive Reports from Councillors on meetings that they have participated in on behalf of the Parish Council
24. To consider agenda items for the next meeting
25. To confirm the dates and times of Parish Council Meeting for the ensuing year.  
The Parish Council meet on the third Tuesday of the month at Longwick Village Hall starting at 7.30pm  
21<sup>st</sup> June 2022  
19<sup>th</sup> July 2022  
August – no meeting  
20<sup>th</sup> September 2022  
18<sup>th</sup> October 2022  
15<sup>th</sup> November 2022  
20<sup>th</sup> December 2022  
17<sup>th</sup> January 2023  
21<sup>st</sup> February 2023  
21<sup>st</sup> March 2023  
18<sup>th</sup> April 2023 – Annual Meeting of the Council starting at 7pm followed by the Parish Council meeting



**Tracey Martin**  
**Clerk, Longwick Parish Council**  
[clerk@longwickcumilmer.org.uk](mailto:clerk@longwickcumilmer.org.uk)

**11<sup>th</sup> May 2022**